



# Ralph Parr Elementary Handbook 2017- 2018

**Principal..... Jane Kelling**  
**Assistant Principal .....Christina Surber**

**School Colors.....Red, White, Navy Blue**  
**School Mascot.....Patriots**

**1315 Highway 3 South**  
**League City, TX 77573**  
**[www.ccisd.net](http://www.ccisd.net)**

**Phone: (281) 284-4100**  
**Fax: (281) 284-4105**  
**School Hours: 8:15-3:15 PM**

## **HISTORY OF RALPH PARR ELEMENTARY**

### **ARCHITECTURAL DESIGN**

SHW architectural firm developed the vision for Ralph Parr Elementary, CCISD Elementary School #25. The design is new to CCISD and incorporates “Green Concepts” to be more environmentally friendly. It is their vision that you will allow students to “Explore and Discover” at Ralph Parr Elementary as they pursue their dreams.

### **HISTORY OF THE PROPERTY**

The Daro family of League City has been farming their plot of land along Highway 3 since 1920 growing everything from cabbage to zucchini. Johnnie Pete Daro is the last of the farmers still in operation in League City. Clear Creek ISD approached them about selling some of their land for a new elementary school.

In May 2010, Johnnie Pete Daro “Mr Johnnie” as he preferred to be called worked alongside some 2<sup>nd</sup> and 3<sup>rd</sup> graders to plant our Johnnie Pete Daro garden. Mr. Johnnie passed away in November 2015.

The family continues to farm the land and sell crops. Our students enjoy watching them farm the land and pick up their crops.

### **MR. RALPH PARR**

Ralph Parr has spent almost his entire life involved in Clear Creek ISD. Mr. Parr was a 12-year student, graduating from Webster High School in 1954. He taught English and Journalism at Clear Creek High School for 11 years, was an Assistant Principal at Clear Lake High School for 11 years, and was Principal of Clear Creek High School for 11 years before retiring in 1994. Mr. Parr ran for the School Board the first time in January 1996 and was re-elected three times before retiring from that position in May 2009.

**Absences & Tardies**

Please call the school if your child will be tardy or absent. The main phone number is 281-284-4100. Upon returning to school, all students must have a letter explaining the date and reason for the absence.

Students who arrive tardy for school will be issued a tardy slip. Excessive tardies are reported to the CCISD Attendance Office. Parents are responsible for making sure their child arrives to school on time. The doors open at 7:45 A.M. and all students are admitted to class at 8:00 AM. Any student not in class by 8:15 AM is considered tardy.

If a student must be checked out early for medical appointments, etc, parents/guardians are required to sign-in/sign-out students for removal from school. When a child returns from an appointment, he/she should have a return to school notice from the doctor.

### **Allergies**

If your child exhibits symptoms of or has any known serious allergies, please contact the school nurse so that we can ensure your child's safety while at school. The CCISD Child Nutrition Department also collects information regarding life threatening food allergies if food restrictions are required. The Student Diet Modification Request form can be obtained from the school nurse.

### **Arrival and Dismissal**

Supervision for students begins at 7:45 AM daily. Students are allowed to enter the school at 7:45 AM and wait in the supervised area with other students from their grade level. Students are encouraged to bring along a book in their backpack to read while they wait. Breakfast is served at 7:45 and students are dismissed to class at 8:00 AM.

We request that students walk to class without parent accompaniment after the first week of school. This will encourage your child's independence. If you need to go to the cafeteria, library, or school store, please check into the office and obtain a visitor badge. If you need to speak with your child's teacher, the office staff will assist you in communicating necessary information.

In the event that your child has to leave school prior to the regular departure, please make sure to bring your driver's license into the office and to allow for extra time. No student will be released from class after 2:30 PM.

### **ARRIVAL**

- Our buses and daycare will drop off at the back of the school.
- Car riders will be dropped off at the front of the school.
- Bike riders should enter the school along the back sidewalk and park their bike at the bike racks outside of the gym.
- Walkers will enter through the gym.

Students will remain in a supervised area with other students from their grade level until 8:00 am. Breakfast will be served from 7:45 am – 8:15 am.

### **DISMISSAL**

- Student dismissal will begin at 3:10 pm.
- Car riders will be dismissed from the front of the building at 3:10 PM.
- Walkers, bike riders, and buses, and some day cares will be dismissed from the back or side of the school at 3:10 and 3:15 pending the departure time of the bus or daycare.
- For your child’s safety, we will have a League City crossing guard to assist students across the street at Bradshaw Nursery Road before and after school.

\*\*\* If you are going to park and walk-up to the school to get your child, your child will be considered a walker. You should park in the back of the school and bring your pass that indicates that you are an authorized person to pick up your child.\*\*\*

Please observe these pick up and drop off instructions.

1. Cell Phones are not permitted during arrival and dismissal.
2. Please drive slowly for everyone’s safety.
3. Approach the school from Bradshaw Nursery Road or Highway 3. Follow all signage for the drop off area in the front of the school. There are 2 way roads around the campus. Please yield.
4. Maintain a single line, pulling forward as much as possible. Please do not arrive before 2:50 in the afternoon for pick up. This is a fire lane and must remain clear.
5. Do not leave car unattended in the line.
6. Students and parents may only cross to and from the parking lot at the crosswalk area in the back of school.
7. Car riders will remain under the front walkway with the teacher until the parent’s/guardian’s car pulls up.
8. Parking in the fire lane is never permitted.
9. Please do not block the handicap ramp.

### **Breakfast and Lunch**

Breakfast is available each morning from 7:45 – 8:15 AM. Lunch is served from 10:40 – 12:45. Menus are sent home each semester with the meal offerings. Each homeroom is assigned a lunch period for 30 minutes. There are cafeteria monitors who are employed to supervise the lunchroom daily.

Students may either bring a lunch or buy one from school. If your child will be buying breakfast or lunch from school, it is best to deposit money weekly or monthly into your child’s meal account through the cafeteria School Café or online at <https://www.schoolcafe.com>.

The visitor table is available for you to eat lunch with your child. Students are not permitted to eat lunch with persons not authorized by the parent.

The prices for meals for 2017-2018 are as follows:

#### **Breakfast:**

Students - \$1.25  
 Reduced Meal - \$.30  
 Adult/Visitor - \$2.05

#### **Lunch: (Revised August 2017)**

Students - \$2.35  
 Reduced Meal - \$.40  
 Adult/ Visitor - \$3.50

### **Bicycles**

Students are allowed to ride bicycles to school. All children should wear a bike helmet (state law). Please be sure to provide a lock for your child to lock up the bike during the school day.

Here are a few safety guidelines:

1. One rider per bike.
2. Bikes have the right of way on the bike paths. If passing a walker or jogger, please say "Excuse me" to let them know that you are there.
3. Always use hand signals for stopping and turning. Wait for the crossing guard to safely cross you if they are on duty.
4. Park your bike in the bike rack in the back of the school, lock it, leave the area, and immediately enter the school.
5. When leaving the school at the end of the day, walk your bicycle on campus.
6. Use the crosswalk with the school crossing.
7. Remember to go directly home after school.

Immediately report any issues to the Crossing Guard, a Patriot Patrol Student or School Staff.

### **Snacks, Treats, and Birthdays**

With teacher permission, students may bring a healthy snack to school. "Snack" time will be during an instructional activity so please send something that is easy for your child to eat and work.

Student birthdays are announced at the beginning of the school day. Weekend birthdays are announced on Fridays. Students are given a birthday ribbon in the office following announcements. Birthday invitations may not be given out in class unless every child in class receives one.

Birthday treats are not allowed in the cafeteria during lunch due to FDA regulations. Parents will be encouraged to send the birthday treat before school and to purchase store bought items or other birthday treats, pencils, stickers, etc to minimize distractions and to ensure the health of every child.

A birthday book is available for purchase through the library. For details, please see the librarian.

### **Block Classes**

Students attend Art, Music, or Physical Education class daily for 45 minutes. These classes are taught by certified staff members. On PE days, students should wear sneakers to school for class. At the end of each 9 weeks grading period, students receive a progress measure along with a Core Value rating of E,S,N,U.

### **Communication**

We utilize a variety of communication tools to keep our parents informed. You may receive a flyer in your child's backpack, a telephone call, an email, or an electronic newsletter. Teacher websites are available through the school website on the CCISD website. These websites will maintain the weekly events and academic information.

### **Parking**

Visitor parking is available in the front parking lot and along the perimeter of the property. All visitors must enter through the front of the school. Parking is not permitted in Mr. Parr's parking space or the Carnival Winner's space. These are reserved spots.

### **Progress Reports/ Report Cards**

Parents are encouraged to access their child's grades online through the Family Skyward Access Account.

### **PTA**

All RPE Staff are urged to join PTA and we hope you will join us. A Membership Drive will be held in the fall and the spring. You can learn more about the PTA and access their website at [www.parrpta.org](http://www.parrpta.org).

#### **PTA Executive Board for 2017-2018**

President: Kristin Bohlmann

1st VP Membership: Sarah Hunter

2nd VP Programs: Erika Steele

3rd VP Fundraising: Hillary Edmondson

Secretary: Christi Trotti

Treasurer: Jacque Malota

## **Schoolwide Expectations and PBIS**

At Ralph Parr Elementary, we believe that students should be **P**repared, **A**ware, **R**espectful and **R**esponsible at school, at home, and in their communities.

**P**- Prepared  
**A**- Aware  
**R**- Respectful  
**R**- Responsible

Our school implements the PBIS framework for behavior. PBIS is not a program or a curriculum. It is an approach to creating a safe and productive learning environment where teachers can teach and all students can learn. The process focuses on improving a school's ability to teach and support positive behavior for all students. We have a unified set of school expectations. You will see these expectations posted throughout the school and your child will be learning them throughout the year. Below is our Parr Matrix with expectations for students.

Expectations are reinforced with students daily throughout our building. Each day, students participate in Class Meetings that building community in classrooms. Our CCISD Core Values and Parr Expectations are reinforced throughout each day. Our Patriot Pledge reinforces these expectations as well. In addition, students earn Parr Bucks throughout their day for showing outstanding Parr behavior. These Parr bucks can be cashed in for classroom and schoolwide incentives and are never taken away from students punitively.

### **School Pledge**

As a Parr Patriot,  
I will be PREPARED every day.  
I will be AWARE of my actions.  
I will be thoughtful and act RESPECTFULLY at school, home, and in my community.  
I will be a RESPONSIBLE citizen and a successful patriot.  
I am a Parr Patriot and  
I have pride in myself!

Ralph Parr Elementary  
Patriot Pride

|  | Arrival/<br>Dismissal  | Hallway  | Cafeteria   | Bus loading  | Recess  | Restroom   |
|--|--|--|---|--|---|--|
| <b>P</b><br>Prepared                   | <ol style="list-style-type: none"> <li>1. Have a book.</li> <li>2. Go directly to your location.</li> </ol>                                     | <ol style="list-style-type: none"> <li>1. Know where to go.</li> </ol>    | <ol style="list-style-type: none"> <li>1. Have money and meal choice ready.</li> <li>2. Know your pin #.</li> <li>3. Wash hands before eating.</li> </ol>  | <ol style="list-style-type: none"> <li>1. Be on time.</li> <li>2. Be ready when it is your turn to get on/off bus.</li> </ol>                                     | <ol style="list-style-type: none"> <li>1. Have your recess equipment ready.</li> </ol>   | <ol style="list-style-type: none"> <li>1. Go directly to restroom.</li> </ol>   |
| <b>A</b><br>Aware                      | <ol style="list-style-type: none"> <li>1. Listen for instructions.</li> </ol>   | <ol style="list-style-type: none"> <li>1. Eyes straight ahead.</li> <li>2. Walk on the right side 2nd tile.</li> <li>3. Remain in line.</li> </ol>  | <ol style="list-style-type: none"> <li>1. Listen for instructions.</li> <li>2. Eat your own food.</li> <li>3. Walk to your location.</li> </ol>            | <ol style="list-style-type: none"> <li>1. Know your bus number and line spot.</li> <li>2. Listen for instructions</li> </ol>                                      | <ol style="list-style-type: none"> <li>1. Listen for adult instructions.</li> <li>2. Notify an adult if you need help.</li> </ol>                                  | <ol style="list-style-type: none"> <li>1. Know how much soap and paper towels to use.</li> <li>2. Know where the water is going.</li> </ol>                           |
| <b>R</b><br>Respectful                 | <ol style="list-style-type: none"> <li>1. Quiet Hands and feet.</li> </ol>   | <ol style="list-style-type: none"> <li>1. Quiet hands and feet.</li> <li>2. Quietly greet adults.</li> </ol>                                       | <ol style="list-style-type: none"> <li>1. Use table manners.</li> <li>2. Greet adults.</li> <li>3. Say 'please' and 'thank you'.</li> </ol>               | <ol style="list-style-type: none"> <li>1. Greet your bus driver.</li> <li>2. Quiet hands and feet to self.</li> <li>3. Speak respectfully to others.</li> </ol>  | <ol style="list-style-type: none"> <li>1. Speak respectfully to others.</li> <li>2. Share the equipment.</li> <li>3. Play fair.</li> </ol>                        | <ol style="list-style-type: none"> <li>1. Respect others' space and privacy.</li> <li>2. Wait in line until it is your turn.</li> </ol>                              |
| <b>R</b><br>Responsible<br>Voice Level | <ol style="list-style-type: none"> <li>1. Remain seated.</li> <li>2. Raise hand for assistance.</li> <li>3. Check for belongings.</li> </ol>  | <ol style="list-style-type: none"> <li>1. Go directly to and from your location.</li> <li>2. Keep hallways clean.</li> </ol>                      | <ol style="list-style-type: none"> <li>1. Clean your area.</li> <li>2. Remain seated.</li> <li>3. Raise hand for assistance.</li> </ol>                  | <ol style="list-style-type: none"> <li>1. Remain seated.</li> <li>2. Check for belongings.</li> <li>3. Keep items in backpack.</li> </ol>                       | <ol style="list-style-type: none"> <li>1. Use playground equipment properly.</li> <li>2. Play in designated areas.</li> <li>3. Check for belongings.</li> </ol>  | <ol style="list-style-type: none"> <li>1. Use restroom and flush toilet.</li> <li>2. Wash hands with soap.</li> <li>3. Throw paper towels in trash can.</li> </ol>  |
|  | 0-1  | 0-1  | 0,1,2   | 2  | 3   | 0-1  |

### **School Song**

We are the Parr Patriots  
We stand so proud and true  
Our patriotic colors  
Red, white, and blue

#### **CHORUS:**

We are the Parr Patriots  
Prepared everyday  
Successful Parr Patriots  
Forever we will stay.

We are the Parr Patriots  
Trustworthy we will be  
Thoughtful and respectful  
To our community

#### **CHORUS:**

We are the Parr Patriots  
Prepared everyday  
Successful Parr Patriots  
Forever we will stay.

### **School Safety**

To ensure that all of our students are safe at school, all exterior doors except the front door are locked throughout the school day. All visitors must enter through the office and register through our Hall Pass system. A visitor tag will be printed and must be worn while in the school and returned to the front office when exiting the school. Emergency drills throughout the school year ensure that our students and staff are prepared in case of severe weather, fire, lockdown, or a Shelter in Place.

### **School Store**

Our PTA will operate our school store. It is located along the back hallway outside of the gymnasium. The days and hours of the store will be posted along with available items for purchase.

### **Textbooks/Library/Leveled Reading Materials**

Students may be issued textbooks for some subjects at the beginning of each school year. If the textbook leaves the school, it must have a cover per state law. Students are responsible for caring for their textbooks. Students are responsible for paying for a replacement textbook, library book, or Leveled Reading book if the book is lost or damaged anytime throughout the school year. If a student is withdrawn from our campus, the textbooks and other books assigned to that student must be turned in to the office at that time.

### **Transportation Changes**

If you need to change the regular departure method for your child, please put it in writing and send it to your child's teacher at the beginning of the school day. All requests must be in writing. For the safety of our children, changes in transportation via email are no longer accepted.

If you have an emergency arise that requires a change, please call our office and follow up with a faxed/scanned request and a copy of your driver's license (or the authorized pick-up person). All changes to transportation must be made by 2:30 PM for your child's safety.

### **Tutorials**

Teachers will notify their parents and students of tutoring dates and times. Tutoring is an opportunity for students to have a lesson or skill retaught for mastery. Students will be admitted early with a pass from their teacher.

### **Visitors to our School**

You are most welcome in the school. All visitors and volunteers are required to check-in at the office and present their driver's license. The Hall Pass system will issue a Visitor Label for you to wear. There is a secure entrance in which all visitors must wait for admittance to the school by the Office Staff.

Classroom visits must be scheduled through the Principal.

### **Volunteering Opportunities**

Volunteers are the heart of our school. We encourage and support volunteering around our school. All Volunteers are required to register online at [www.ccisd.net](http://www.ccisd.net) so that proper background checks can be conducted for the safety of our students. Volunteers who will be returning to Parr also need to re-enroll.

### **Weather Information**

If threatening weather causes school to start late or to be canceled, announcements will be made over local radio and television stations. If school must be closed while classes are in session, the school district will monitor the situation, and students will stay at school until it is safe to transport them home.

Before sending your child to school, make sure he/she knows the transportation plans when it is drizzling, raining heavily, or extremely cold.

Students should have on record in the office the name, address, and phone number of at least one neighbor or friend to whom they could go home with if parents have an unexpected emergency and not able to pick up their child.

### **Where can you turn for help?**

The entire staff of Ralph Parr Elementary wants your child to love his/her school experience. If you have questions or concerns, please contact us at the earliest convenience so we can work with you and your child to resolve any issues that may be interfering with school. Your teacher will provide his/her contact numbers at the beginning of the school year.

**School Office** – 281-284-4100

Sherril Burwell, Clerical Aide

Sherry Fisher, Data Analyst

Jessica Eberle, School Secretary

**Principal** Jane Kelling

**Assistant Principal** Christina Surber

**Counselor** Anita Oliphant

**Nurse** Allison Burke

**Special Education Team Leader** Kellie Edinburgh